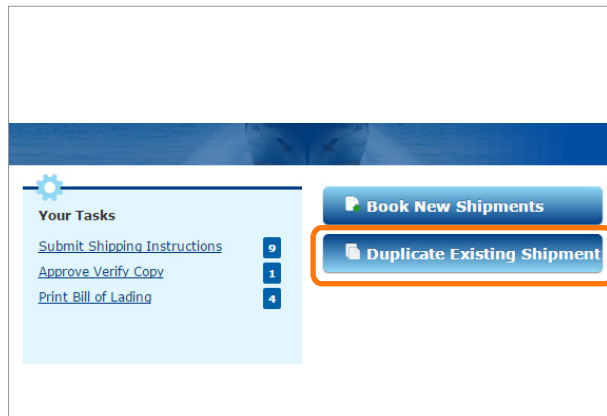


DUPLICATE BOOKING



If you often make shipments with similar details, duplicating bookings can make your life easier. In just three quick clicks, you can already duplicate any of your past bookings!

STEP 1



Log in to my.mcc.com.sg and then click the “Duplicate Existing Shipment” button found on the right of your screen.

STEP 2



Find and select the booking you wish to duplicate, check the booking's information and then click “Duplicate”.

STEP 3



Modify the details as necessary and then click “Book Shipment”.

If you have questions regarding the use of My MCC, please contact Live Help